

# LUBBOCK ARTS FESTIVAL

A project of the Lubbock Arts Alliance

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THE LUBBOCK ARTS FESTIVAL  
SEEKS DEDICATED, ENGAGED,  
COMMUNITY-MINDED, & FUN  
**VOLUNTEERS!**

## INTRODUCTION & BACKGROUND

The Lubbock Arts Festival is the largest fine art, fine craft event in West Texas. The event offers visual art, performing art, and children's art for the very affordable general admission price of \$5 for adults and children 12 and under admitted for FREE with a paid accompanying adult.

## LOCATION:

The Lubbock Arts Festival will be held at the Lubbock Memorial Civic Center:  
1501 Mac Davis Lane

## HOURS:

SATURDAY, APRIL 15, 2023 | 10AM - 6PM

SUNDAY, APRIL 16, 2023 | 12PM - 5PM

## WHY VOLUNTEER? Purpose/Objective of Volunteer Program

Volunteers play a big part in the Lubbock Arts Festival's success! We are expecting over 10,000 individuals and need assistance to make this event a reality.

Volunteering also gives you an opportunity to contribute time and talents to your community, create new social connections and professional networks, and learn new skills and gain experience.

## VOLUNTEER JOB DESCRIPTIONS:

### BOOTH SITTER VOLUNTEERS

These individuals will occupy the artist's booths when necessary. The volunteers will oversee processing sales if asked to by the artist, hand out information to people who come up to the booth, and making sure the items in the booth remain safe.

### ART CART

Push a cart around the premises and hand out takehome art projects to children attending the event. Maintain and re-stock the cart, as necessary. The Lubbock Arts Festival will provide a costume to wear!

### CLEAN TEAM

Maintain cleanliness of the concession area. Take out trash, clean tables, and sanitize the area.

### GENERAL VOLUNTEER

General services, you will be placed in the area needed.

## VOLUNTEER SHIFTS:

### SATURDAY, APRIL 15, 2023

- 10AM - 1PM
- 1PM - 4PM
- 4PM - 6PM

### SUNDAY, APRIL 16, 2023

- 12PM - 3PM
- 3PM - 5PM

## ATTENDANCE:

We depend on your commitment to participate. Your presence and prompt arrival for your scheduled shift(s) are absolutely necessary. **VERY IMPORTANT:** If your schedule must change, or if you have an emergency, please contact us immediately.



## **VOLUNTEER EXPECTATIONS:**

### **COMMITMENT:**

Please give your best effort and stay for the entire time you promised to work.

### **COURTESY:**

Patrons are the #1 priority! Remember, they are the guests and should be treated accordingly.

### **SAFETY:**

Nothing should ever be more important than the safety of our patrons or volunteers. If you see something, say something to the security located at the front doors of the event.

## **VOLUNTEER TIPS:**

- Wear comfortable shoes & clothes.
- Please arrive approximately 15 minutes prior to the beginning of your shift.
- Please leave valuables at home or locked in the trunk of your car.

The Lubbock Arts Alliance is not responsible for loss or theft of personal items.

SIGN UP TO  
VOLUNTEER TODAY!

THE LUBBOCK ARTS FESTIVAL HAS TEAMED UP WITH  
SIGN UP GENIUS TO STREAMLINE OUR VOLUNTEER RE-  
CRUITMENT & ORGANIZATION.

Please scan the QR code below to sign up!

